

MINUTES OF THE MEETING AND AGENDA OF THE BOARD OF DIRECTORS, RURAL WATER DISTRICT #3, ROGERS COUNTY, OKLAHOMA. This meeting was conducted on March 8th 2022 - after the Annual Meeting 6:30 at the Vo-Tech, Hwy 88, Claremore, Okla. 74017

Present at this meeting were:

Dr. Dirk Thomas, Chairman
 Mr. Gary White, Secretary
 Mr. Johnathan Cates, Treasurer
 Mr. Larry Mallory, Member
 Mr. Jason Rhoten, Member
 Mr. Brant Snap, Member

Also present at this meeting were Rick Stull, District Manager; Brian Kellogg, District Engineer; Larry Steidley, Districts' Attorney, Sheri Bates and Bonnie Jones.

Mr. Snap made the motion to accept for due cause the absence of Mr. Sokolosky. Mr. White seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the nomination for Election of Officers to appoint Dr. Dirk Thomas for Chairman, Mr. Nick Sokolosky for Vice-Chairman, Mr. Gary White for Secretary and Mr. Johnathan Cates for Treasurer.

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the minutes of the last meeting.

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Accounts Payable as follows:

MONTHLY EXPENSES

Accurate Environmental LLC (Fees)	1,675.00
AT&T (Plant/SCADA)	59.32
AT&T (Office expense)	423.15
AT&T Mobility Corp (RS phone)	132.82
Atlas Broadband (Fees; new PC)	209.95
B. Alberty (Insurance)	318.60
Blue Cross and Blue Shield of OK (BA)	413.40
Brenntag Southwest (Chemicals)	5,369.00
Burrows Insurance Agency, Inc. (Insurance)	63,053.00
Capital One (Sam's Club/Office supplies)	311.18
City of Claremore (Plant/Field)	97.49
City of Owasso (Sewer)	55,047.02
City of Tulsa Utilities (76th, \$69.71 / City of Tulsa, \$129,116.46)	129,186.17
CMS Medicare Insurance (EK)	553.50
Connections, Inc. (Office expense)	435.66
Core & Main (Meters, Supplies)	6,285.12
D. Harrison (Insurance)	170.10
Delta Dental (Insurance)	465.66
Foyil Economic Development Authority (Sewer)	1,024.98
Floral Creations, LLC (Floral arrangement)	66.95
Froman Oil & Propane Cos. Inc. (Propane)	1,784.14
Gambler, Inc. (7934 N 192nd East Ave)	275.00
Hach Company (Repair @ plant)	1,075.97
Haynes Equipment Company (Service @ plant)	1,125.51
Interstate All Battery Center (Vehicle maintenance)	148.75
John Deere Financial (Supplies/Uniforms)	256.73
John's Refuse (Plant/Field)	100.00
Kellogg Engineering, Inc. (Fees)	5,734.25
Kolker & Kolker, Inc. (CPA Fees)	1,150.00
Kum & Go LC (Refund for overpayment on account)	15,568.28
Lakeland Office Systems (Office expense)	124.38
Lowe's (Tools for Plant)	162.05
NEO Electric Coop., Inc. (Plant/Field)	119.15
Ober & Littlefield (Auditing services)	4,100.00
Principal Life (Insurance)	847.43

PSO (Plant/Field)	1,378.44
Quadient Leasing (Lease payment)	1,416.36
R & S Auto Parts (Vehicle maintenance)	312.47
Randy Trotter dba Elmcreek Enterprises (Office cleaning)	959.24
Robertson Tire (Vehicle maintenance)	1,194.70
RWD #3 (Water for office)	22.88
RWD #3 (Petty Cash reimbursements)	128.41
RWD#3 (Payroll)	82,968.43
Sequoyah Software (Monthly fee)	150.00
The Print Shop (Plant books)	314.00
TPSI (Office/Postage)	4,180.80
Tri-Star Roll-Offs (Plant/Field)	100.00
UnitedHealthcare (Insurance)	7,108.60
US Cellular (Plant/Field)	511.43
Utility Supply Co. (Supplies/Field)	6,955.62
VVEC (Office; Plant/Field)	10,751.42
Wex Bank (Travel)	3,525.00
	<hr/>
	\$ 419,847.51

FIXED MONTHLY OBLIGATIONS

First Bank of Owasso # 105	31,245.00
RDA Loan # 138	4,340.00
Oklahoma Water Resources Board (Semi-annual payment)	<u>154,869.27</u>
	<hr/>
	\$ 610,301.78

PETTY CASH ACCOUNT

J. Hart (Reimbursement for overpayment)	43.12
Cash (Reimburse petty cash box)	85.29
	<hr/>
	\$ 128.41

Lynx Solutions (Annual fee for cyber security)	5,401.89
--	----------

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the New Taps and Transfers:

a. NEW TAPS:

- 3464 Harvey Estates (L 14 Stone Creek) 36-22-15
- 9253 Veronica & Pedro Moreno (N 203.15' of S 660.15' S/2 NE/4 NE/4 of 23-23-17)
- 9254 Epic Homes (L 10 B 6 Highland Meadows) 1-21-14
- 9255 Epic Homes (L 5 B 2 Hawthorne I) 1-21-14
- 9256 Epic Homes (L 6 B 2 Hawthorne I) 1-21-14
- 9257 William Brandon & Kimberly Lynn Claborn (a part of Govt Lt 3 of 6-21-16)
- 9258 Landmark Homes (L 18 B 1 Birchwood) 8-21-15
- 9259 Landmark Homes (L 23 B 1 Birchwood) 8-21-15
- 9260 Landmark Homes (L 26 B 2 Birchwood) 8-21-15
- 9261 Landmark Homes (L 14 B 4 Birchwood) 8-21-15
- 9262 Landmark Homes (L 2 B 5 Birchwood) 8-21-15
- 9263 Jason & Megan Tiemann (a part of the SE/4 SE/4 of 24-22-15)
- 9264 Executive Homes (L 5 B 3 Deer Run III) 1-20-14
- 9265 Executive Homes (L 3 B 2 Deer Run III) 6-20-15
- 9266 Executive Homes (L 4 B 2 Deer Run III) 6-20-15
- 9267 William & Rebecca Evans (L 19 B 1 Bluffs at Stone Canyon Ph I) 1-20-14
- 9268 Michelle R Miller (L 5 B 1 Greystone at Stone Canyon Ph III) 36-21-14
- 9269 Executive Homes (L 8 B 3 Presley Hollow) 27-21-14

- 9270 Executive Homes (L 3 B 4 Presley Hollow) 27-21-14
- 9271 Executive Homes (L 1 B 10 Presley Hollow) 27-21-14
- 9272 Executive Homes (L13 B 6 Presley Hollow) 27-21-14
- 9273 Jowanna Hill (L 9 B 1 Foyil Meadows I) 32-23-17
- 9274 Stone Creek Properties, LLC (L 1 B 2 Stone Creek of Owasso) 34-21-14
- 9275 Stone Creek Properties, LLC (L 12 B 2 Stone Creek of Owasso) 34-21-14

a. TRANSFERS:

- 13 Steven Kuroye from Ramona King
- 685 Cynthia E & Terry R Barrows from Martha Ann Robbins
- 1145 Brett Dawson from Walter Key
- 1689 Jeana Young from Jeffery & Jeana Young
- 2289 Tomeka & Lenny Wilbourn from K Yang & Her Pao Vang
- 2861 Linda McCoy from Bill R McCoy
- 2892 Kristen & Weley Galyean from Jerry Kachantones
- 3172 Julie C Bell from Randie Denham
- 3322 Ryan Medico from Sharon Detherow
- 3427 Steven & Jessica Wilson from Sean Pilkington
- 5095 John & Lanai Kinsky from Michael & Cari Reif
- 6149 Lauren Elizabeth & Daniel Stephen Clutter from Angela L Hobza, Trustee of the Angela L Hobza Revocable Living Trust
- 6420 Matthew Scott & Carla Ann Huston from Steve & Stacey Stone
- 7071 Jerry W & Nancy C Johnson from Darren & Gina Hull
- 8376 James J & Sophie E Thompson from Daniel H & Jane S Madden
- 8429 Double Eagle Properties, LLC from Matthew & Meaghan Gipson
- 8496 Callan R & Kathleen R Myers from Robert & Judith Risley Rev Trust
- 8916 Mohammed Islam & Bibi Akhi from Kim Walker
- 9015 Ernest R & Pamela R Beard from Executive Homes
- 9037 Robert J & Elizabeth Ann Cowles from Epic Homes
- 9065 Austin & Casey Pittman from New Age Homes
- 9066 Stephen James & Ashleigh Hayden Carpenter from Executive Homes
- 9073 Wayne & Carin S Usry from Executive Homes
- 9076 Whitney L & Joshua P Braden from Executive Homes, LLC
- 9078 Khan Hung from Executive Homes
- 9090 NDTCO as Trustee FBO Douglas E Richison IRA from Executive Homes
- 9153 Chinquapin Ridge Ranch, LLC from the Ranch at Caney River, LLC
- 9156 Joseph D & Kimberly K Grubb from The Ranch at Caney River, LLC
- 9157 Joseph D & Kimberly K Grubb from The Ranch at Caney River, LLC
- 9158 Joseph D & Kimberly K Grubb from The Ranch at Caney River, LLC
- 9159 Joseph D & Kimberly K Grubb from The Ranch at Caney River, LLC

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to approve the Treasurer's Report.

Mr. Mallory seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Mallory made the motion to award the bid for the Tacora Sludge Removal Project to Sandyland Environmental in the amount of \$155,000.

Mr. Snap seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion to accept the Luckinbill quote for \$7,400. For the Water Tower Inspections –

Miller I, Miller 2, Tacora, Keetonville, Woodcrest, East & West Foyil.

Mr. Rhoten seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried

Mr. Snap made the motion for final acceptance of Stone Creek of Owasso – 100 Lots.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Mallory made the motion for final acceptance of Deer Run IV – 57 Lots.

Mr. Snap seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion for preliminary approval to CABO Development LLC for a development, Hawthorne at Stone Canyon Ph II, of 78 Lots in part of Section 36, Township 21 North, Range 14 East I B & M. Rogers County; subject to the Engineers approval and standard District requirements.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion for preliminary approval to Green Property Management for a Development, Summit East, of 59 Lots in a part of Section 8, Township 21 North, Range 15 East I B & M, Rogers County; subject to the Engineer's approval and standard District requirements.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion for preliminary approval to SW Series for a Development, Summit West, of 130 lots in a part of Section 8, Township 21N, Range 15 East I B & M, Rogers County; subject to the Engineer's approval and standard District requirements.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

Mr. Snap made the motion for preliminary approval to Elmcreek Dev LLC for a development, Woodlands at Elm Creek, of 50 lots in part of Section 14, Township 21N, Range 14 East I B & M, Rogers County; subject to the Engineer's approval and standard District requirements.

Mr. Cates seconded the motion. Mr. White, yes; Mr. Cates, yes; Mr. Mallory, yes; Mr. Rhoten, yes; Mr. Snap, yes; the motion carried.

The extension request of Heston Crutchfield on 4170 Rd has been tabled.

INFORMATION REPORT

1. Monthly Operational Report
2. Report of District Engineer
~New Developments

New Business: Mr. Mallory brought up a discussion about employee coverage and cross training in the office and the field employees.

Old Business: Update on Coyote Hills – District 16 – will be accepted by County into the District and will be approved in April.

The meeting was adjourned

Gary White, Secretary

Written and recorded by Bonnie Jones

